

I. CALL TO ORDER

The special meeting of the Matanuska-Susitna Borough Assembly was held on May 16, 2013, at the Borough School District Administration Building, 501 N. Gulkana Street, Palmer, Alaska. The meeting was called to order at 6 p.m. by Mayor Larry DeVilbiss for the purpose of budget deliberations.

II. ROLL CALL

Assembly members present and establishing a quorum were:

Mr. Warren Keogh, Assembly District No. 1
Mr. Noel Woods, Assembly District No. 2
Mr. Ronald Arvin, Assembly District No. 3 (*Deputy Mayor*)
Mr. Steve Colligan, Assembly District No. 4
Mr. Darcie K. Salmon, Assembly District No. 5
Mr. Jim Colver, Assembly District No. 6
Mr. Vern Halter, Assembly District No. 7

Staff in attendance were:

Mr. John Moosey, Borough Manager
Mr. Nicholas Spiropoulos, Borough Attorney
Ms. Jamie Newman, Deputy Borough Clerk
Ms. Brenda J. Henry, Assistant Clerk
Mr. George Hays, Assistant Borough Manager
Mr. Dennis Brodigan, Emergency Services Director
Ms. Tammy Clayton, Finance Director
Ms. Cheyenne Heindel, Financial Analyst
Ms. Eileen Probasco, Planning and Land Use Director
Ms. Shannon Post, Chief Information Officer
Mr. Eric Phillips, Community Development Director
Mr. Hugh Leslie, Recreation and Library Services Director
Ms. Patty Sullivan, Public Affairs Director
Mr. Don Dyer, Economic Development Director
Mr. Brad Sworts, Transportation and Environmental Engineer
Mr. Jeff Walden, Project Manager

III. APPROVAL OF AGENDA

Mayor DeVilbiss queried if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ms. Eileen Probasco, Planning and Land Use Director.

V. ITEMS OF BUSINESS

1. DELIBERATIONS AND POSSIBLE ADOPTION OF THE FISCAL YEAR 2014 BUDGET

- A. Ordinance Serial No. 13-013: AN ORDINANCE APPROPRIATING MONIES FROM THE CENTRAL TREASURY FOR THE BOROUGH OPERATING FUNDS, ENTERPRISE FUNDS, EDUCATION OPERATING FUND, AND CAPITAL FUNDS AND ESTABLISHING THE RATE OF LEVY FOR ALL BOROUGH FUNCTIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2013, AND ENDING JUNE 30, 2014.**

MOTION PENDING: Assemblymember Arvin moved to adopt Ordinance Serial No. 13-013, appropriating monies from the central treasury for the borough operating funds, enterprise funds, education operating fund, and capital funds and establishing the rate of levy for all Borough functions for the fiscal year beginning July 1, 2013, and ending June 30, 2014.

Amendment No. 9

**Areawide: State Shared Revenue (100.000.000.335.350) (Tab B, page 13)
Non-areawide – Other Services Areas – Talkeetna Sewer and Water SSA (293.000.000) (Tab I, Page 16)**

MOTION PENDING: Assemblymember Halter moved a primary amendment to the areawide, state share revenue and non-areawide, other service areas, as follows:

- Areawide Fund, State Shared Revenue, by striking “\$4,000,000” and inserting “\$3,925,000” in its place for a reduction of \$75,000; and
- Talkeetna Sewer and Water SSA (293.000.000.335.350), by inserting the \$75,000 to reduce the deficit.

MOTION: Assemblymember Colligan moved to postpone Amendment No. 9 to time certain of establishing all revenues.

VOTE: The motion to postpone passed without objection.

Amendment No. 12

Areawide: Common Contractual - Planning and Land Use (130.130) (Tab B, page66)

MOTION: Assemblymember Arvin moved a primary amendment to the Areawide Fund, Planning and Land Use, Planning by increasing the following line items:

- “Other Professional Charges (426.900) “\$30,000;” and
- “Other Contractual (429.900) “\$40,000.”

VOTE: The primary amendment passed without objection.

Amendment No. 13

Areawide: Capital Projects/Grants/Pass Through (Tab O)

MOTION: Assemblymember Colligan moved a primary amendment to rescope capital projects 45255-1800-1801: Vehicle Fuel Management System and 45256-1800-1803, EOC Phone System Upgrade to VOIP, to create a capital project to implement Borough-wide Payroll/Benefits/HR System, by moving monies from the following projects:

- 45255-1800-1801: Vehicle Fuel Management System - \$55,000; and
- 45256-1800-1803: EOC Phone System Upgrade to VOIP - \$60,000

VOTE: The primary amendment passed without objection.

Amendment No. 14

Areawide: Capital Projects/Grants/Pass Through (Tab O)

MOTION: Assemblymember Colligan moved a primary amendment to the Areawide Fund, Capital Projects/Grants/Pass Through, by reducing the following from fiscal year 2013 and inserting them into fiscal year 2014 budget in the total amount of \$235,995, as follows:

- 100.426.600 and 434.000 - \$235,995
- Insert a Capital Project in Fiscal Year 2014, Payroll/Benefits/HR System - \$235,995.

VOTE: The primary amendment passed without objection.

Amendment No. 15

Areawide: Capital Projects/Grants/Pass Through (Tab O)

MOTION: Assemblymember Colligan moved a primary amendment to Areawide, Capital Projects/Grants/Pass Throughs, by inserting \$81,666 with funds coming from the adoption of Technical Amendment No. 1 for the Tobacco Tax.

MOTION: Assemblymember Halter moved a secondary amendment to strike the tobacco tax revenue source and insert areawide funds captured through the adoption of Amendment No. 2.

VOTE: The secondary amendment passed without objection.

VOTE: The primary amendment passed without objection.

Amendment No. 16

Areawide: Assembly – Assembly Reserve (Tab B, Page 21)

MOTION: Assemblymember Keogh moved a primary amendment to the Areawide Fund, Assembly, Assembly Reserve, by striking “\$40,000” and inserting in its place “\$30,000” for a reduction of \$10,000.

MOTION: Assemblymember Halter moved a secondary amendment by striking “\$30,000” and inserting “\$20,000” in its place.

VOTE: The secondary amendment failed unanimously.

VOTE: The primary amendment passed with Assemblymembers Arvin and Colver opposed.

Amendment No. 17

**Areawide: Information Technology – Administration (100.115.117.411’s and .412’s) |
(Tab B, Page 48)**

MOTION: Assemblymember Keogh moved a primary amendment to the Areawide Fund, Information Technology Administration, by inserting a 3/4 time permanent Administrative Secretary I:

- 411.200 and 412’s, Temp Wages and Benefits, by striking “\$65,334;”
- 426.600, Computer Software, by striking “\$3,400” and inserting “0” in its place;
- 434.000, Computers, by striking “\$2,000” and inserting “\$0” in its place; and

- 411.100 and 412's, Permanent Wages and Benefits, by inserting a total of "\$69,724, for an overall decrease of "\$1,010."

VOTE: The primary amendment passed with Assemblymembers Arvin and Colver opposed.

(The meeting recessed at 7:08 p.m. and reconvened at 7:14 p.m.)

(Discussion regarding Amendment No. 9 resumed.)

Amendment No. 9 (Continued)

Areawide: State Shared Revenue (100.000.000.335.350) (Tab B, page 13)

Non-areawide – Other Services Areas – Talkeetna Sewer and Water SSA (293.000.000)
(Tab I, Page 16)

MOTION PENDING: Assemblymember Halter moved a primary amendment to the areawide, state share revenue and non-areawide, other service areas, as follows:

- Areawide Fund, State Shared Revenue, by striking "\$4,000,000" and
- inserting "\$3,925,000" in its place for a reduction of \$75,000; and
- Talkeetna Sewer and Water SSA (293.000.000.335.350), by inserting the \$75,000 to reduce the deficit.

VOTE: The primary amendment passed without objection.

Amendment No. 18

Areawide: Inventory Tax Collections

MOTION: Assemblymember Colligan moved a primary amendment to raise the revenue forecast on the business inventory tax to "\$400,000."

MOTION: Assemblymember Colligan moved a secondary amendment to strike "\$400,000" and insert in its place "\$200,000."

MOTION: Assemblymember Salmon called for the question (to stop debate).

VOTE: The motion passed without objection.

VOTE: The secondary amendment passed with Assemblymember Arvin opposed.

VOTE: The primary amendment passed with Assemblymember Arvin opposed.

MOTION: Assemblymember Halter moved to direct the Manager and the Budget Analyst to separately identify and bring back to the next budget deliberation meeting \$3,000,000 in unencumbered or unassigned prior capital funds that may be available for reassignment.

VOTE: The motion passed without objection.

Amendment No. 19

**Areawide: Community Development – Community Enrichment (100.170.146.429.900)
(Tab B, Page 157)**

MOTION: Assemblymember Halter moved a primary amendment to the Areawide Fund, Community Development, Community Enrichment, by striking “\$0” and inserting in its place “\$26,160.”

MOTION: Assemblymember Halter moved a secondary amendment to identify the revenue sources as follows:

- \$10,000 from Assembly Reserve; and
- Tab O, Community Pools by striking “\$100,000” and inserting “\$83,840” for a reduction of “\$16,160.”

VOTE: The secondary amendment passed without objection.

VOTE: The primary amendment passed without objection.

Amendment No. 20

Capital Projects/Grants/Pass (Tab O)

MOTION: Assemblymember Keogh moved a primary amendment to the Areawide Capital Projects by inserting the Emergency Services, District 6, Sutton Ambulance Building project with a \$150,000 areawide capital appropriation, to retrofit the unoccupied and former Sutton Library Building (the original Sutton Fire Station) into an ambulance station.

MOTION: Assemblymember Arvin called for the question (to stop debate).

VOTE: The motion passed without objection.

VOTE: The primary amendment passed without objection.

Amendment No. 21

Areawide: Emergency Services Administration (100.160.300) (Tab B, page 99)

MOTION: Assemblymember Salmon moved a primary amendment to the Areawide Fund, Emergency Services Administration Fund, to increase the Permanent Wages and Benefits (100.160.300.411.100 and 412's) by "\$139,943," to add a new permanent, full time Emergency Management Programs Coordinator Position.

MOTION: Assemblymember Colligan moved a secondary amendment to find the revenue source within the Emergency Services Division's budget.

MOTION: Assemblymember Colligan moved to postpone the primary and secondary amendments to a time certain of May 22, 2013.

VOTE: The motion to postpone to a time certain passed without objection.

Amendment No. 22

Areawide: Capital Projects/Grants/Pass Through (Tab O)

MOTION: Assemblymember Salmon moved a primary amendment to the Areawide Fund, Capital Projects/Grants/Pass Through, to insert a Demographics Study of Impacts of a Knik Arm Bridge Crossing in the amount of "\$70,000."

VOTE: The primary amendment passed without objection.

Amendment No. 23

Capital Projects (Tab O)

MOTION: Assemblymember Colver moved a primary amendment to the Capital Projects/Grants/Pass Through, by inserting and amending the following capital projects:

- Complete Hatcher Pass Road/Transit Facility - \$500,000;
- Hatcher Pass Borough Lands Subdivision - \$100,000;
- Sutton Ambulance Station (Old Sutton Library) - \$150,000;
- Point MacKenzie Town Site Development - \$100,000;
- Talkeetna Library, by striking "\$160,000" areawide and inserting "\$435,000" in its place and striking "\$95,000" non-areawide and inserting "\$370,000 in its place for a total of "\$805,000."

MOTION: Assemblymember Halter moved a secondary amendment as follows:

- Talkeetna Library, Areawide – by striking “\$435,000” and inserting in its place “\$535,000;” and
- Talkeetna Library, Areawide - by striking “\$805,000” and inserting in its place “\$905,000.”

VOTE: The secondary amendment passed without objection.

MOTION: Assemblymember Colver moved a secondary amendment to strike “Sutton Ambulance Service (Old Sutton Library) – “\$150,000.”

MOTION: Assemblymember Colver moved to postpone the primary and secondary amendment to a time certain of May 22, 2013.

VOTE: The motion to postpone to a time certain passed without objection.

Amendment No. 24

**Areawide: Planning and Land Use – Environmental Division (100.130.137)
(Tab B, page 76)**

MOTION: Assemblymember Colver moved a primary amendment to the Areawide Fund, Environmental Division as follows:

- 414.200, Expense Reimbursement Outside the Borough, by striking “\$100” and inserting in its place “\$10,000;” and
- 423.000, Printing, by striking “\$2,000” and inserting in its place “\$11,000.”

VOTE: The primary amendment passed without objection.

Amendment No. 25

Areawide: Capital Projects (Tab O)

MOTION: Assemblymember Colver moved a primary amendment as follows:

- by inserting a project called “Furnishing and Equipment for Annex – Clerk’s Office” in the amount of “\$104,97;” and
- by striking “Project No. 10057, Repair and Maintenance Fund FY10” in the amount of “\$104,971.”

VOTE: The primary amendment passed without objection.

Amendment No. 26

Areawide: Finance (Tab B) (411 and 412's) and Administration (Tab B, page 35) (411 and 412's)

MOTION: Assemblymember Colver moved a primary amendment to the Areawide Fund, Finance Department, by moving the Financial Analyst position in the amount of \$113,838" in wage and benefits into Administration's Budget (Manager).

VOTE: The primary amendment passed without objection.

Amendment No. 27

Areawide: Capital Projects/Grants/Pass Through (Tab O, page 1)

MOTION: Assemblymember Woods moved a primary amendment to the Areawide Fund, Grants/Pass Through, to insert the following block grants to the cities:

- \$65,000 to the city of Palmer;
- \$65,000 to the city of Wasilla; and
- \$30,000 to the city of Houston.

MOTION: Assemblymember Salmon called for the question (to stop debate).

VOTE: The motion passed without objection.

VOTE: The primary amendment passed without objection.

Amendment No.28

**Areawide: State Shared Revenue (100.000.000.335.350) (Tab O, page 13)
Capital Projects/Grants/Pass Throughs (Tab O)**

MOTION: Assemblymember Keogh moved a primary amendment to the Areawide Fund, State Shared Revenue, by striking "\$100,000" and inserting it into Capital Projects, non-areawide, Borough Septage Treatment Facility Land Acquisition, in the amount of "\$100,000."

MOTION: Assemblymember Colver moved to postpone the primary amendment to a time certain of May 22, 2013.

VOTE: The motion to postpone to a time certain passed with Assemblymember Keogh opposed.

Amendment No. 29 Areawide (Tab B)

MOTION: Assemblymember Colligan moved a primary amendment to all technology related money in fiscal year 2014 areawide funds, and all years forward, removing them from individual departments and inserting them under the Information Technology Department:

- 421.100 – Telephone - \$318,444
- 421.300 – Communication Network - \$69,294;
- 426.600 – Computer Software - \$381,696;
- 428.500 – Communication Equipment Maintenance Service - \$38,000; and
- 434.000 – Computers Under \$5,000 – \$227,512.

(The meeting recessed at 8:40 p.m. and reconvened at 8:45 p.m.)

MOTION: Assemblymember Colver moved a secondary amendment to 434.000, Computers under \$5,000, by striking “\$227,512” and inserting in its place “\$100,000.”

VOTE: The secondary amendment failed with Assemblymembers Arvin and Colver in support.

MOTION: Assemblymember Halter moved a secondary amendment to 434.000 – Computers under \$5,000 by striking “\$227,512” and inserting in its place “\$167,000.”

MOTION: Assemblymember Colligan moved to postpone the amendment to a time certain of May 22, 2013.

VOTE: The motion to postpone failed with Assemblymembers Woods, Colligan, and Salmon in support.

MOTION: Assemblymember Halter called for the question (to stop debate).

VOTE: The motion failed with Assemblymembers Colligan, Woods, and Keogh opposed and Assemblymembers Colver, Halter and Salmon in support (requires five votes).

VOTE: The secondary amendment passed with Assemblymember Woods and Salmon opposed.

MOTION: Assemblymember Keogh moved to postpone the primary amendment to a time certain of May 22, 2013.

VOTE: The motion to postpone failed with Assemblymembers Keogh, Salmon, and Colver in support.

VOTE: The primary amendment passed with Assemblymembers Keogh and Salmon opposed.

Amendment No. 30

Areawide: Capital Projects/Grants/Pass Through (Tab O)

MOTION: Assemblymember Colligan moved a primary amendment to Capital to create a "Regional Transportation Plan in the amount of \$125,000," with the funding source coming from Amendment No. 1.

MOTION: Assemblymember Keogh moved to postpone the primary amendment to a time certain of May 22, 2013.

VOTE: The motion to postpone passed without objection.

Amendment No. 31

Areawide: Finance, Common Contractual – Legal and Other Professional Charges (Tab B, page 51)

MOTION: Assemblymember Arvin moved a primary amendment as follows:

- Areawide Fund, Finance, Common Contractual, Legal (426.200), by striking "\$20,000" and inserting in its place "\$50,000" for an increase of \$30,000; and
- Other Professional Charges (426.900) by striking "\$15,000" and inserting in its place "\$65,000;"

VOTE: The primary amendment passed with Assemblymember Colligan opposed.

Amendment No. 32

Areawide: Capital Projects/Grants/Pass – Community Pools (Tab O, page 1)

MOTION: Assemblymember Colver moved a primary amendment to Capital Projects, Community Development, Community Pools, Repairs and Upgrades by striking "Community Pools" and inserting in its place "Brett Memorial Ice Arena Rink Evaluation and Repairs."

VOTE: The primary amendment passed without objection.

VI. VETO

A. MOTION TO OVERRIDE ANY POSSIBLE MAYORAL VETO ON FISCAL YEAR 2014 BUDGET ITEMS (ORDINANCE SERIAL NO. 13-013)

(There were no vetoes presented.)

VII. AUDIENCE PARTICIPATION

(There was no one present who wished to testify.)

VIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

Assemblymember Keogh:

- spoke to his desire to see budget amendments in print rather than made from the floor; and
- added that he prefers to visualize and understand the intent of the amendments.

Mr. Spiropoulos:

- reminded the body that his annual evaluation is scheduled for May 21, 2013, at 4 p.m.; and
- added that if the body has any specific information that they require, to please let him know beforehand.

IX. ADJOURNMENT

The meeting adjourned at 9:52 p.m.



LARRY DeVILBISS, Borough Mayor

ATTEST:



LONNIE R. McKECHNIE, CMC, Borough Clerk

Minutes Approved: 06/18/13